



School Board Meeting Minutes

Wednesday, January 15, 2020

1. Call to Order (S. Mutarelli) at 7 PM
2. Opening Prayer (Fr. Matera)
3. Welcome / Opening comments (S. Mutarelli)
4. Principal's Report (M. Williamson)
 - 2 new children enrolled January 2nd with another student shadowing this week.
 - Major planning for Catholic Schools Week is taking place, including "Bring a friend to school".
 - Getting ready for 1st Robotics Competition of the year at Corpus Christi – we have 20 children & 4 teams.
 - Entering Spelling Bee season: Gr. 4-6 Knights of Columbus; Gr. 7-8 Scripps (New)
5. Pastor's Report (Fr. Matera)
 - Christmas Masses were well attended, and the parish will finish the year with a slight surplus.
 - We have been serving coffee after the 8:00 and 9:30 Masses on Sundays, with different parish ministries taking charge. The school has been very generous in its response.
 - Choice cards have been sold after Masses with non-school families participating.
 - The parish is presently searching for additional members for its music ministry.
 - This year the parish is focusing on the theme "Alive in Christ".
 - The parish is making an effort to increase the number of parishioners attending the annual retreats at Holy Family.
 - The new building continues to service us very well. We have installed buttons to make the building more handicap accessible.

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6. Committee Reports

- Finance (M. Sinopoli)
 - Census is currently 162.
 - Things seem to be coming in as expected.
 - Enrollment is really still the greatest opportunity.
 - Facilities (T.Spak) – Simscroft only shoveled snow 3 times this year.
 - Strategic Planning (Lead – R. Omar)
 - Strategic Plan – Reformatted into one aligned plan that is easier to update – next steps to meet as a team and make additional needed updates.
 - Technology Plan – Consolidated and updated - next steps to meet as a team and make additional needed updates. 2-year report to NEASC is due March 31.
 - Retention/Enrollment – Have done research into three key audiences and developed postcard creative messaging for each audience.
 - Legislative Action (T. Sullivan) – Busing and nursing seem to be yearly issues now.
 - Advancement (Lead- RM. Belo)
 - Dec. 7th “Light Up the Knight” evening went very well – lots of fellowship and a family atmosphere. Better than expected profit. Energy of the evening was very positive; planning for next year.
 - Catholic Schools Week & Teacher Appreciation planning is underway.
 - Annual Fund is ongoing, with another ask during Catholic Schools Week.
 - Upcoming Events to address the community building that people were seeking: Father/Daughter Dance; Mother/Son Bowling; Superhero Challenge.
- ## 7. New Business/Old Business
- Nov. 20th Minutes Approved.
 - Jan. 26th Barb Sieber Memorial Mass (Alumni Parent)
 - Catholic School’s Week Luncheon discussion

8. Executive Session

9. Closing Prayer (Fr. Matera)

10. Adjournment: Next meeting – February 19, 2020 at 7 PM

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